AAC 12.630. Governing body

(a) Each facility, with the exception of birth centers, hospice agencies that do not provide inpatient care on agency premises, and intermediate care facilities for the mentally retarded, must have a governing body that assumes responsibility for implementing and monitoring policies that govern the facility's operation and for ensuring that those policies are administered in a manner that provides quality health care in a safe environment. The facility must provide to the department the name, title, and mailing address for

(1) each owner of the facility;
(2) each person who is principally responsible for directing facility operations; and
(3) the person responsible for medical direction.

(b) The governing body shall

(1) adopt, and revise when necessary, written bylaws providing for

(A) election or appointment of officers and committees;
(B) appointment of a local advisory board if the governing body is outside the state; and
(C) frequency of meetings;

(2) appoint an administrator, in accordance with written criteria;

(3) maintain written records on the appointment of members to the medical staff, and the granting of privileges based on the recommendations of the medical staff;

(4) require medical staff to sign an agreement to follow the bylaws of the medical staff;

(5) establish appeal procedures for applicants for and members of the medical staff;

(6) provide resources and personnel as necessary to meet patient needs; and

(7) provide adequate equipment and supplies for the facility.

(c) In addition to meeting the responsibilities of a governing body set out at (b) of this section, the governing body of a critical access hospital shall

(1) make agreements with one or more appropriate entities identified in 42 C.F.R. 485.603(c), as amended through July 1, 1999 and adopted by reference, for credentialing of medical staff and for review of the quality and effectiveness of the diagnosis and treatment furnished by medical staff at the hospital; and

(2) if the hospital provides inpatient care through mid-level practitioners under the offsite supervision of a physician, participate in a rural health network as described in 42 C.F.R. 485.603(a), as amended through July 1, 1999 and adopted by reference, and enter agreements with other members of the network addressing the subjects described in 42 C.F.R. 485.603(b), as amended through July 1, 1999 and adopted by reference.
7 AAC 12.640 ADMINISTRATION.

(a) Each facility, with the exception of birth centers, intermediate care facilities for the mentally retarded, home health agencies, and ambulatory surgical facilities must comply with the provisions of this section.

(b) A facility must have an administrator, who is directly responsible to the governing body. The administrator shall

(1) coordinate staff services;
(2) provide liaison between the governing body and facility staff;
(3) report to the governing body regularly and at least annually on facility operations;
(4) provide written notice to medical staff of initial and annual or, if approved by the governing body, biennial appointments;
(5) evaluate for implementation recommendations of the facility's committees and consultants;
(6) ensure that the facility complies with program standards; and
(7) delineate responsibility and accountability of each service component of the facility to the administration.

(c) Each facility must have an institutional budget plan which includes an annual operating budget and a capital expenditure plan for a projected three-year period. A committee comprised of representatives of the governing body and administrative staff shall prepare the plan.

7 AAC 12.660. Personnel

(a) ...the facility must maintain for each employee a file that includes

(2) a copy of the employee's current license or certification, if a license or certification is required by statute for the employee's profession;

(b) If required by AS 08, patient care personnel must be currently licensed, certified, authorized, or registered in the state for the practice of their particular profession.

7 AAC 12.920. Applicable federal, state, and local laws and regulations

A facility must comply with all applicable federal, state, and local laws and regulations. If a conflict or inconsistency exists between codes or standards, the more restrictive provision applies.