12-006.04B Training: The facility must provide initial and ongoing training designed to meet
the needs of the resident population. Training must be provided by a person qualified by
education, experience, and knowledge in the area of the service being provided. The training
must include the following:

…12-006.04B2 Ongoing Training: The facility must ensure each employee receives ongoing
training to ensure continued compliance with regulations and facility policy. The record of such
training must include a notation of type of training, name of employee(s), date of training, and name
of person providing the training.

…12-006.04B2c Director of Food Service: When the director of food service is not a qualified
dietitian, the director must have at least 15 hours of continuing education related to dietetics each
year, 5 hours of which relate to sanitation. Evidence of credentials and of continuing education
must be available within the facility.

12-006.04D Dietary Services Staffing:
The facility must employ sufficient personnel competent to carry out the functions of the dietary
services in a safe and timely manner.

12-006.04D1 Qualified Dietitian: The facility must employ a qualified dietitian on a full-time,
part-time, or consultant basis.

12-006.04D1a The qualified dietitian is responsible for the general guidance and direction of dietary
services, assessing special nutritional needs, developing therapeutic diets, regular diets, developing
and implementing inservice education programs, participating in interdisciplinary care planning
when necessary, supervising institutional food preparation, service and storage.

12-006.04D2 Food Service Director: The facility must designate a person to serve as the director of
food service who receives scheduled consultation from a registered dietitian or licensed medical
nutrition therapist if a qualified dietitian is not employed full-time.

12-006.04D2a To qualify as director of food service the employee must be one of the following:

1. A graduate of a dietetic technician program approved by the American Dietetic Association;

2. An individual with a bachelor’s degree in foods and nutrition;

3. A graduate of a dietetic assistant program approved by the American Dietetic Association,
qualifying for certification by the Dietary Managers Association;

4. A graduate of a dietary manager program approved by the Dietary Managers Association and
qualifying for certification by the Dietary Managers Association; or
5. An individual who successfully completes a course in food service management offered by an accredited university, community college, or technical college, whose curriculum meets at least the minimum requirements of any of the programs described in 175 NAC 12-006.04D2a, items 1-3, whether or not formally approved by the entities named in those sections. 12-006.04D3 The dietitian or director of food service is responsible for ensuring residents are provided with a nourishing, palatable, well-balanced diet that meets the daily nutritional and special dietary needs of each resident. The director of food service or his/her designee must participate in the interdisciplinary care plan.