HE-P 803.14 DUTIES AND RESPONSIBILITIES OF ALL LICENSEES.

... (n) The licensee shall implement measures to ensure the safety of residents who are assessed as an elopement risk or danger to self or others.

(o) In addition to the posting requirements specified in RSA 151:29, the licensee shall post the following documents in a public area:

...(6) The licensee’s floor plan for fire safety, evacuation and emergencies identifying the location of, and access to all fire exits.

HE-P 803.18 PERSONNEL.

(h) All employees shall:

...(4) Receive an orientation within the first 3 days of work or prior to the assumption of duties that includes:

...d. The nursing home’s fire, evacuation and emergency plans which outline the responsibilities of personnel in an emergency...

(5) Complete a mandatory annual in-service education, which includes a review of the nursing home’s:

...c. Education program on fire and emergency procedures.

HE-P 803.27 EMERGENCY AND FIRE SAFETY.

(a) An emergency and fire safety program shall be developed and implemented to provide for the safety of residents and personnel covering all matters of safety and fire protection and an emergency response plan, including:

(1) The emergency procedures required by the emergency response plan shall include, but are not limited to, evacuation routes, emergency notification numbers, and emergency instructions and shall be posted in locations accessible to personnel and visitors;

(2) The nursing home fire safety plan shall provide for the following:

a. Use of alarms;

b. Transmission of alarm to fire department;
c. Emergency phone call to fire department;
d. Response to alarms;
e. Isolation of fire;
f. Evacuation of immediate area;
g. Evacuation of smoke compartment;
h. Preparation of floors and building for evacuation; and
i. Extinguishment of the fire;

(3) Ensuring that the fire safety and evacuation plans are available to all supervisory personnel;

(4) Ensuring that all employees receive in-service annual training to clarify their responsibilities in carrying out the emergency plan;

(5) The required plan shall be readily available at all times;

(6) Conducting fire drills, including the transmission of a fire alarm signal and simulation of emergency fire situation, as follows:
   a. Infirm, bedridden, or cognitively impaired residents shall not be required to be moved during drills to safety areas or to the exterior of the building;
   b. Drills shall be conducted quarterly on each shift to familiarize nursing home personnel with the signals and emergency action required under varied conditions; and
   c. When drills are conducted between 9:00 p.m./2100 hours and 6:00 A.M./0600 hours, a coded announcement may be used instead of audible alarms; and

(7) Documenting emergency and fire drills shall include:
   a. The names of the personnel involved;
   b. The time, date, month, and year the drill was conducted;
   c. The exits utilized;
   d. The total time required to evacuate the building or the time needed to complete the emergency or fire drill or both; and
   e. Any problems encountered and corrective actions taken to rectify problems.

(h) Each licensee shall:
(1) Annually review, and revise, as needed, its emergency plan;
(2) Submit its emergency plan to the local emergency management director for review and
approval:

a. When initially written; and

b. Whenever the plan is revised;

(3) Maintain documentation on-site which establishes that the emergency plan has been approved as required under (2) above; and

(4) Document in each employee’s personnel record, that the employee attended an annual in-service education program on the licensee’s emergency plan.

(i) Non-ambulatory persons shall not be housed above the first floor unless the building has an automatic sprinkler system or is of type I or type II (222) construction as referenced in NFPA 101 as adopted by the commissioner of the department of safety in Saf-C 6008.03(a).