(1) NEW EMPLOYEES.

(a) Orientation for all employees. Except in an emergency, before performing any duties, each new employee, including temporary help, shall receive appropriate orientation to the facility and its policies, including, but not limited to, policies relating to fire prevention, accident prevention, and emergency procedures. All employees shall be oriented to residents’ rights under s. HFS 132.31 and to their position and duties by the time they have worked 30 days.

HFS 132.45 RECORDS.

... (6) OTHER RECORDS. The facility shall retain:

... (c) Safety tests. Records of tests of fire detection, alarm, and extinguishment equipment...

HFS 132.82 LIFE SAFETY CODE.

...(3) RESIDENT SAFETY AND DISASTER PLAN.

(a) Disaster plan.

1. Each facility shall have a written procedure which shall be followed in case of fire or other disasters, and which shall specify persons to be notified, locations of alarm signals and fire extinguishers, evacuation routes, procedures for evacuating helpless residents, frequency of fire drills, and assignment of specific tasks and responsibilities to the personnel of each shift and each discipline.

2. The plan shall be developed with the assistance of qualified fire and safety experts, including the local fire authority.

3. All employees shall be oriented to this plan and trained to perform assigned tasks.

4. The plan shall be available at each nursing station.

5. The plan shall include a diagram of the immediate floor area showing the exits, fire alarm stations, evacuation routes, and locations of fire extinguishers. The diagram shall be posted in conspicuous locations in the corridor throughout the facility.
(b) Drills. Fire drills shall be held at irregular intervals at least 4 times a year on each shift and the plan shall be reviewed and modified as necessary. Records of drills and dates of drills shall be maintained.

...(e) Fire report. All incidents of fire in a facility shall be reported to the department within 72 hours.