200. NURSING SERVICES.

01. Director of Nursing Services. A registered nurse currently licensed by the state of Idaho and qualified by training and experience shall be designated Director of Nursing Services in each SNF and ICF and shall be responsible and accountable for: (1-1-88)

a. Participating with the administrator in planning and budgeting for nursing care; (1-1-88)

b. Participating in the development and implementation of patient/resident care policies; (1-1-88)

c. Developing and/or maintaining goals and objectives of nursing service, standards of nursing practice, and nursing policy and procedures manuals; (1-1-88)

d. Assisting in the screening and selection of prospective patients/residents in terms of their needs, and the services available in the facility; (1-1-88)

e. Observing and evaluating the condition of each patient/resident and developing a written, individualized patient care plan which shall be based upon an assessment of the needs of each patient/resident, and which shall be kept current through review and revision; (1-1-88)

f. Recommending to the administrator the numbers and categories of nursing and auxiliary personnel to be employed and participating in their recruitment, selection, training, supervision, evaluation, counseling, discipline, and termination when necessary. Developing written job descriptions for all nursing and auxiliary personnel; (1-1-88)

g. Planning and coordinating orientation programs for new nursing and auxiliary personnel, as well as a formal, coordinated in-service education program for all nursing personnel; (1-1-88)

h. Making daily rounds of nursing units, assessing each patient/resident, reviewing clinical records, patient/resident care plans, medications, staff assignments and, whenever possible, accompanying physicians when they visit the facility; (1-1-88)

i. Preparing daily work schedule for nursing and auxiliary personnel which includes names of employees, professional designation, hours worked, and daily patient census; (1-1-88)

j. Coordinating the nursing service with related patient/resident care services; (1-1-88)

k. Establishing procedures for general nursing care for the cleanliness, comfort, and welfare of the patients/residents; (1-1-88)
I. Instructing all personnel in the proper isolation techniques to prevent infection to
themselves and the patients/residents; (1-1-88)

m. Delegation of any or all of the Director of Nursing Services duties as appropriate. (1-1-
88)

02. Minimum Staffing Requirements. (7-1-93)

a. A Director of Nursing Services (D.N.S.) shall work full time on the day shift but the shift
may be varied for management purposes. If the Director of Nursing Services is temporarily
responsible for administration of the facility, there shall be a registered nurse (RN) assistant
to direct patient care. The Director of Nursing Services is required for all facilities five (5)
days per week. (1-1-88)

i. The D.N.S. in facilities with an average occupancy rate of sixty (60) patients/residents or
more shall have strictly nursing administrative duties. (1-1-88)

ii. The D.N.S. in facilities with an average occupancy rate of fifty-nine (59)
patients/residents or less may, in addition to administrative responsibilities, serve as the
supervising nurse. (1-1-88)

b. A supervising nurse, or registered professional nurse currently licensed by the state of
Idaho, or a licensed practical nurse currently licensed by the state of Idaho, and who meets
the requirements designated by the Idaho Board of Nursing to assume responsibilities as a
charge nurse and meets the definition in Subsection 002.35. (12-31-91)

c. A charge nurse, a registered professional nurse currently licensed by the state of Idaho or
a licensed practical nurse currently licensed by the state of Idaho and who meets the
requirements designated by the Idaho Board of Nursing to assume responsibilities as a
charge nurse in accordance with the definition in Subsection 002.07. A charge nurse shall be
on duty as follows: (12-31-91)

i. In SNFs with an average occupancy rate of fifty-nine (59) patients/residents or less a
registered professional nurse shall be on duty eight (8) hours of each day and no less than a
licensed practical nurse shall be on duty for each of the other two (2) shifts. (1-1-88)

ii. In SNFs with an average occupancy rate of sixty (60) to eighty-nine (89)
patients/residents a registered professional nurse shall be on duty for each a.m. shift
(approximately 7:00 a.m. - 3:00 p.m.) and p.m. shift (approximately 3:00 p.m. to 11:00 p.m.)
and no less than a licensed practical nurse on the night shift. (1-1-88)

iii. In SNFs with an average occupancy rate of ninety (90) or more patients/residents a
registered professional nurse shall be on duty at all times. (1-1-88)

iv. In facilities licensed exclusively as an ICF and accepting only intermediate care
patients/residents a registered professional nurse or a licensed practical nurse shall be on
duty at all times as charge nurse. (1-1-88)
v. In those facilities authorized to utilize a licensed practical nurse as charge nurse, the facility must make documented arrangements for a registered professional nurse to be on call for these shifts to provide professional nursing support. (1-1-88)

vi. Facilities licensed for both skilled and intermediate care shall meet the charge nurse requirements for a SNF. (1-1-88)

d. Nursing hours per patient/resident per day shall be provided to meet the total needs of the patients/residents. The minimum staffing shall be as follows: (1-1-88)

i. Skilled Nursing Facilities with a census of fifty-nine (59) or less patients/residents shall provide two and four-tenths (2.4) hours per patient/resident per day. Hours shall not include the Director of Nursing Services but the supervising nurse on each shift may be counted in the calculations of the two and four-tenths (2.4) hours per patient/resident per day. (11-20-89)

ii. Skilled Nursing Facilities with a census of sixty (60) or more patients/residents shall provide two and four-tenths (2.4) hours per patient/resident per day. Hours shall not include the Director of Nursing Services or supervising nurse. (11-20-89)

iii. ICFs that admit only intermediate care patients/residents shall provide one and eight-tenths (1.8) hours per patient/resident per day. Hours may include the Director of Nursing Services, supervising nurse and charge nurses. (11-20-89)

iv. Nursing hours per patient/resident per day are required seven (7) days a week with provision for relief personnel. (11-20-89)

v. Skilled and Intermediate Nursing Facilities shall be considered in compliance with the minimum staffing ratios if, on Monday of each week, the total hours worked by nursing personnel for the previous seven (7) days equal or exceed the minimum, staffing ratio for the same period when averaged on a daily basis and the facility has received prior approval from the Licensing Agency to calculate nursing hours in this manner. (11-20-89)

e. Combined Hospital and Skilled Nursing Facility. In a combined facility the DNS may serve both the hospital and long term care unit with supervising and charge nurses as required under Subsection 200.02.b. and 200.02.c. In a combined facility of less than forty-one (41) beds, the supervising or charge nurse may be an LPN. Combined beds (forty-one (41) or less) shall represent the total number of acute care (hospital) and long term care (nursing home) beds. (12-31-91)

f. Waiver of Registered Nurse as Supervising or Charge Nurse. In the event that a facility is unable to hire registered nursing personnel to meet these regulation requirements, a licensed practical nurse will satisfy the requirements so long as: (1-1-88)

i. The facility continues to seek a registered nurse at a compensation level at least equal to that prevailing in the community; (1-1-88)

ii. A documented record of efforts to secure employment of registered nursing personnel is maintained in the facility; (1-1-88)
iii. The facility shall maintain at least forty (40) hours a week R.N. coverage. (1-1-88)

g. There shall be at least two (2) nursing personnel on duty on each shift to ensure patient safety in the event of accidents, fires, or other disasters. (1-1-88)

h. Nursing care shall be given only by licensed staff, nursing personnel and auxiliary nursing personnel. (1-1-88)

204. DAY CARE SERVICES.

03. Staffing. The facility shall provide additional staff depending upon the number of day care participants which shall: (1-1-88)

a. Assure that in-house facility patients/residents are provided the nursing hours per patient/resident per day as described in Subsection 200.02.c. (12-31-91)

205. CHILD CARE CENTERS.

04. Day Care Staff. Each child day care home or center shall be staffed appropriately to meet the needs of the children cared for as a completely separate staff from those employees of the SNF or ICF facility. (1-1-88)