

## Wisconsin

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HFS 132.45 Records.

(5) **MEDICAL RECORDS —CONTENT.** Except for persons admitted for short-term care, to whom s. HFS 132.70 (7) applies, each resident's medical record shall contain:

(d) *Social service records.* Notes regarding pertinent social data and action taken.

HFS 132.68 Social services. (1) **PROVISION OF SERVICES.** Each facility shall provide for social services in conformance with this section.

(2) **STAFF.** (a) **Social worker.** Each facility shall employ or retain a person full-time or part-time to coordinate the social services, to review the social needs of residents, and to make referrals.

(b) **Qualifications.** The person required by par. (a) shall:

1. Have a bachelor's degree in social work, sociology, or psychology; meet the national association of social workers' standards of membership; and have one year of social work experience in a health care setting; or
2. Have a master's degree in social work from a graduate school of social work accredited by the council on social work education; or
3. Shall receive at least monthly consultation from a social worker who meets the standards of subd. 1. or 2.

(3) **ADMISSION HISTORY.** The facility shall prepare a social history of each resident.

(4) **CARE PLANNING.** (a) A social services component of the plan of care, including preparation for discharge, if appropriate, shall be developed and included in the plan of care required by s. HFS 132.60 (8) (a).

(b) Social services care and plans shall be evaluated in accordance with s. HFS 132.60 (8) (b).

(5) **SERVICES.** Social services staff shall provide the following:

- (a) **Referrals.** If necessary, referrals for guardianship proceedings, or to appropriate agencies in cases of financial, psychiatric, rehabilitative or social problems which the facility cannot serve;
- (b) **Adjustment assistance.** Assistance with adjustment to the facility, and continuing assistance to and communication with the resident, guardian, family, or other responsible persons;
- (c) **Discharge planning.** Assistance to other facility staff and the resident in discharge planning at the time of admission and prior to removal under this chapter; and
- (d) **Training.** Participation in inservice training for direct care staff on the emotional and social problems and needs of the aged and ill and on methods for fulfilling these needs.

Note: For record requirements, see s. HFS 132.45 (5) (d). History: Cr. Register, July, 1982, No. 319, eff. 8-1-82; am. (3) (a), (4) (a) and (5) (a), Register, January, 1987, No. 373, eff. 2-1-87; CR 04-053: r. and recr. (3) and (4) Register October 2004 No. 586, eff. 11-1-04.

HFS 132.695 Special requirements for facilities serving persons who are developmentally disabled.

(d) "QMRP" or "qualified mental retardation professional" means a person who has specialized training in mental retardation or at least one year of experience in treating or working with mentally retarded persons and is one of the following:

3. A social worker with a graduate degree from a school of social work accredited or approved by the council on social work education or with a bachelor's degree in social work from a college or university accredited or approved by the council on social work education.