

- (c) Medical staff.
- (1) There shall be an organized medical staff of not fewer than five physicians, one of whom shall serve as a chief or president of the medical staff.
 - (2) The medical staff shall adopt written rules and regulations governing its own activities, subject to approval by the governing board of the hospital. As a minimum, these shall include:
 - (A) Method of control of privileges granted to members of the medical staff;
 - (B) method of control of clinical work;
 - (C) provision for regular staff conferences;
 - (D) regulations for preparation of medical records;
 - (E) appointment of committees, to include medical record committee (or medical audit committee), representatives to joint conference committee and others as necessary;
 - (F) procedure for recommending appointments to the medical staff and for hearing complaints regarding the conduct of members and referring the same, with recommendations, to the governing board.
 - (3) Medical staff conferences shall be held once each month or more frequently. If all clinical groups hold departmental conferences at least monthly, general staff conferences may be less frequent, but there shall be a minimum of four each year. Conferences shall be planned to implement improved service to Patients and shall be devoted primarily to thorough review and analysis of clinical work and discussion of interesting cases. All meetings shall be attended by at least seventy-five per cent of

the active staff members. Minutes and a record of attendance shall be kept.