

393-3-.03 Application Process.

- (1) A person who seeks licensure as a Nursing Home Administrator shall submit to the Board an application for examination which will be furnished upon request.
- (2) A candidate for examination shall submit with the application the following:
 - (a) an application fee (See Fee Schedule);
 - (b) high school diploma, GED or copy of request to college/university to send official transcript to the Board;
 - (c) notarized affidavits of experience, as set forth in Rule 393-3- .02;
 - (d) notarized affidavit of Applicant certifying review and understanding of Georgia Laws and Rules as related to nursing homes.
- (3) The application and supporting documents must be received by the Board no later than 45 days prior to a scheduled Board meeting.
- (4) Applicants will be notified, in writing, of the Board's approval or disapproval of their application.
- (5) If an applicant is disapproved, any consideration for subsequent examination will require the submission of a new application, new documents and fee. The requirements which are in effect at the time of such reapplication must be sent.

Authority O.C.G.A. Secs. 43-1-2, 43-1-19, 43-1-25, 43-27-3, 43-27-5 to 43-27-7. **History.** Original Rule entitled "Examination" adopted. F. Sept. 5, 1975; eff. Sept. 25, 1975. **Amended:** F. Jan. 19, 1984; eff. Feb. 8, 1984. **Amended:** F. Dec. 18, 1986; eff. Jan. 7, 1987. **Repealed:** New Rule of same title adopted. F. Feb. 12, 1991; eff. Mar. 4, 1991. **Repealed:** New Rule entitled "Application Process" adopted. F. Feb. 26, 1993; eff. Mar. 18, 1993. **Amended:** F. Mar. 9, 1994; eff. Mar. 29, 1994. **Amended:** F. June 10, 1994; eff. June 30, 1994. **Amended:** F. June 10, 2002; eff. June 30, 2002. **Amended:** F. Dec. 18, 2002; eff. Jan. 7, 2003.