

**He-P 803.06 License Expirations and Procedures for Renewals.**

(a) A license shall be valid on the date of issuance and expire the following year on the last day of the month it was issued unless a completed application for renewal has been received.

(b) Each licensee shall complete and submit to the department an application form pursuant to He-P 803.04(a)(1) at least 120 days prior to the expiration of the current license.

(c) The licensee shall submit with the renewal application:

(1) The materials required by He-P 803.04(a)(1) and (5);

(2) The current license number;

(3) A request for renewal of any existing waivers previously granted by the department, in accordance with He-P 803.10(f), if applicable; and

(4) A statement identifying any variances applied for or granted by the state fire marshal.

(d) In addition to (c) above, if a private water supply is used, the licensee shall provide documentation that every 3 years the water supply has been tested for bacteria and nitrates and determined to be at acceptable

levels, in accordance with Env-Dw 702 for bacteria and Env-Dw 704 for nitrates.

(e) Following an inspection, as described in He-P 803.09, a license shall be renewed if the department determines that the licensee:

(1) Submitted an application containing all the items required by (c) and (d) above as applicable, prior to the expiration of the current license;

(2) Has submitted a POC that has been accepted by the department and implemented by the licensee if deficiencies were cited at the last licensing inspection or investigation; and

(3) Is found to be in compliance with RSA 151 and He-P 803 at the renewal inspection.

Source. #9856-A, eff 1-26-11