

He-P 803.27 Emergency and Fire Safety.

(a) An emergency and fire safety program shall be developed and implemented to provide for the safety of residents and personnel covering all matters of safety and fire protection and an emergency response

plan, including:

(1) The emergency procedures required by the emergency response plan shall include, but are not limited to, evacuation routes, emergency notification numbers, and emergency instructions and shall be posted in locations accessible to personnel and visitors;

(2) The nursing home fire safety plan shall provide for the following:

- a. Use of alarms;
- b. Transmission of alarm to fire department;
- c. Emergency phone call to fire department;
- d. Response to alarms;
- e. Isolation of fire;
- f. Evacuation of immediate area;
- g. Evacuation of smoke compartment;
- h. Preparation of floors and building for evacuation; and
- i. Extinguishment of the fire;

(3) Ensuring that the fire safety and evacuation plans are available to all supervisory personnel;

(4) Ensuring that all employees receive in-service annual training to clarify their responsibilities in carrying out the emergency plan;

(5) The required plan shall be readily available at all times;

(6) Conducting fire drills, including the transmission of a fire alarm signal and simulation of emergency fire situation, as follows:

- a. Infirm, bedridden, or cognitively impaired residents shall not be required to be moved during drills to safety areas or to the exterior of the building;

b. Drills shall be conducted quarterly on each shift to familiarize nursing home personnel with the signals and emergency action required under varied conditions; and

c. When drills are conducted between 9:00 p.m./2100 hours and 6:00 A.M./0600 hours, a coded announcement may be used instead of audible alarms; and

(7) Documenting emergency and fire drills shall include:

a. The names of the personnel involved;

b. The time, date, month, and year the drill was conducted;

c. The exits utilized;

d. The total time required to evacuate the building or the time needed to complete the emergency or fire drill or both; and

e. Any problems encountered and corrective actions taken to rectify problems.

(b) All nursing homes shall meet the health care chapter of NFPA 101 as adopted by the commissioner of the department of safety in Saf-C 6000.

(c) Extension cords shall be prohibited except as allowed in accordance with Saf-C 6000.

(d) Licensees shall notify the department by phone, fax or e-mail within one business day and in writing within 72 hours, of any fire, activation of the emergency response plan or environmental incident,

excluding a false alarm, which requires either an emergency response to the licensed premises by the local

emergency services, or the evacuation of the licensed premises.

(e) The written notification in (d) above shall include:

(1) The date and time of the incident;

(2) A description of the location and extent of the incident, including any damage;

(3) A description of events preceding and following the incident;

(4) The name of any employee or resident who was evacuated as a result of the incident, if applicable;

- (5) The name of any employee or resident who required medical treatment as a result of the incident, if applicable; and
- (6) The name of the individual the licensee wishes the department to contact if additional information is required.
 - (f) Oxygen shall be stored in the following manner:
 - (1) Oxygen tanks shall be separated from combustibles or incompatible materials by either:
 - a. A minimum distance of 20 feet; or
 - b. A minimum distance of 5 feet if the entire building is equipped with an automatic sprinkler system installed in accordance with Saf-C 6000;
 - (2) Oxygen tanks shall be secured in a manner that prevents damage to the valves and cylinder;
 - (3) Portable liquid oxygen shall be used and stored in accordance with Compressed Gas Association's "Guide for the Safe Storage, Handling, and Use of Small Portable Liquid Oxygen Systems in Health Care Facilities," CGA P-2.7, edition 3 (4/9/08); and
 - (4) Any area where oxygen is stored or is in use shall have signage indicating that oxygen is in use or being stored.
 - (g) If the licensee has chosen to allow smoking under He-P 803.14(w), an outside location or a room used only for smoking shall be provided which:
 - (1) Has a dedicated ventilation system, so that smoke or odors cannot escape or be detected outside the designated smoking room;
 - (2) Has walls and furnishings constructed of non-combustible materials;
 - (3) Has metal waste receptacles and safe ashtrays; and
 - (4) Is in compliance with the requirements of RSA 155:64-77, the Indoor Smoking Act and He-P 1900.
 - (h) Each licensee shall:
 - (1) Annually review, and revise, as needed, its emergency plan;

(2) Submit its emergency plan to the local emergency management director for review and approval:

a. When initially written; and

b. Whenever the plan is revised;

(3) Maintain documentation on-site which establishes that the emergency plan has been approved as required under (2) above; and

(4) Document in each employee's personnel record, that the employee attended an annual inservice education program on the licensee's emergency plan.

(i) Non-ambulatory persons shall not be housed above the first floor unless the building has an automatic sprinkler system or is of type I or type II (222) construction as referenced in NFPA 101 as adopted

by the commissioner of the department of safety in Saf-C 6008.03(a).

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