10.07.02.12 Nursing Services.

I. Supervisory Personnel--Comprehensive Care Facilities.

(1) Comprehensive care facilities shall provide at least the following supervisory personnel:

<table>
<thead>
<tr>
<th>Patients</th>
<th>Registered Nurses</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) 2—99</td>
<td>One—full-time</td>
</tr>
<tr>
<td>(b) 100—199</td>
<td>Two—full-time</td>
</tr>
<tr>
<td>(c) 200—299</td>
<td>Three—full-time</td>
</tr>
<tr>
<td>(d) 300—399</td>
<td>Four—full-time</td>
</tr>
</tbody>
</table>

(2) The director of nursing is included in the above requirements.

J. Hours of Bedside Care--Comprehensive Care Facility. Comprehensive care facilities shall employ supervisory personnel and a sufficient number of supportive personnel, trained and experienced, or both, to provide a minimum of 2 hours of bedside care per licensed bed per day, 7 days per week. Bedside hours include the care provided by registered nurses, licensed practical nurses, and supportive personnel except that ward clerks' time shall be computed at 50 percent of the time provided in the nursing unit. Only those hours which the director of nursing spends in bedside care may be counted in the 2-hour minimal requirement. The director of nursing's time counted in bedside care shall be documented.

K. Exception for Facilities Which Do Not Participate in a Federal Program. Facilities with 40 or fewer beds which do not participate in a federal program may request the Department for an exception to the above staffing pattern. If in the public interest and there is no hazard to the patients, the Department may grant an exception based on information which includes the:

(1) Size of the facility;
(2) Geographic location of the facility;
(3) Admission policies of the facility;
(4) Existing staffing pattern of the facility;
L. Staffing in Extended Care Facility. Extended care facilities shall be staffed with a registered nurse, 24 hours per day, 7 days per week. Additional registered nurses, licensed practical nurses, and supportive personnel shall be employed to meet the needs of all the patients admitted. The facility shall be staffed in accordance with guidelines established by the Department.

M. Staffing in Distinct Part Extended Care Facility. In multi-level facilities the director of nursing shall be in charge of the entire facility. A registered nurse at all times shall be in charge of a distinct part extended care facility. Additional registered nurses, licensed practical nurses, and supportive personnel shall be employed to meet the needs of all the patients admitted. The distinct part shall be staffed in accordance with guidelines established by the Department.

N. Nursing Service Personnel on Duty. The ratio of nursing service personnel on duty to patients may not at any time be less than one to 25, of fraction thereof.

10.07.02.14-1 Special Care Units — General.

...F. Staffing. The facility shall ensure that each unit is sufficiently staffed with qualified personnel to provide appropriate treatment and special care needs of the residents.